



Roundwood
PRIMARY SCHOOL

Admissions Policy

Updated March 2020

Chair of Governors _____

Safeguarding governor _____

Headteacher _____

To be reviewed March 2021

Roundwood Primary School is a Buckinghamshire Council maintained school for children of 4-11 years of age. There is an admission number of 30 children for each year group at both sites

The school has a large catchment area and includes the following villages:- Gawcott, Preston Bissett, Chetwode, Barton Hartshorn, Hillesden Tingewick, Westbury, Shalstone, Little Tingewick, Water Stratford, Turweston and Biddlesden. Please contact the school if you are unsure of the catchment area.

Children from outside the reserved area are welcome to apply for a place at the school subject to availability. If the school is oversubscribed places will be allocated by the Local Education Authority using the following criteria:-

- Rule 1 Children in Care
- Rule 2. Children living within the **catchment area** of the school.
- Rule 3 Siblings of children who are attending the school or at a linked primary school on the date of admission who are in Reception - Year 5 at the time allocations are made or who have already been offered a place to start in the current academic year at the school
- Rule 4 Children who have exceptional medical or social needs, which can only be met at that school, supported by written evidence from an appropriate professional person
- Rule 5 Children attending a primary school linked to the school named in the list of 'linked schools' at the time the allocations are made
- Rule 6 Once the above rules have been applied, then any further places will be offered in distance order, using the distance between the family's **normal home address** and the school's nearest entrance gate, offering the closest first. We use the **shortest appropriate route**

For further clarification please read 'Admission to Primary School' on www.buckscc.gov.uk/admissions.

The Primary School over subscription criteria is applied by the local authority.

In the event of an unsuccessful application, parents may choose to appeal through the Bucks Council Appeal procedure.

DATES FOR ADMISSION

Foundation Stage

Parents are able to apply for a place for their child in the Foundation Stage Class by applying via the Buckinghamshire Council portal. The portal opens between November – January. Information on this can be found at; <https://www.buckscc.gov.uk/services/education/school-admissions/>

Compulsory full-time schooling begins in the term following a child's 5th birthday.

Our school has an inclusive ethos. Children will be admitted regardless of disability, race, gender or background (subject to the school being able to cater for their needs in the case of SEN)

In Year Admissions

If you would like your child to attend Roundwood Primary following a family move or for any other reason, you will need to contact the Admissions Department at Bucks Council. Following Admissions guidance no school is allowed to admit children without the Admissions Department being contacted by parents/carers.

Home to School Transport

The Council provides school transport to a child's nearest school providing it is over the statutory walking distance of 2 miles for a child who is under eight and 3 miles for those who are over eight. Occasionally other schools also qualify if there are longstanding patterns of attendance and /or formal links at Junior Transfer may also qualify for transport.

In all cases if your child starts school before the term in which they become five they are not entitled to transport until the term in which they become five.

ARRANGEMENTS FOR VISITS

Parents who wish to come and visit the school may do so by pre-arranged appointment; please contact the school office at either site.

The Governors will ensure the provision for Foundation Stage children is appropriate and follows the Foundation Stage Curriculum.

